



**R A F C
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A D M I N I S T R A T I V E
F A C I L I T Y
C O R P O R A T I O N**

**B A Y A R E A
M E T R O C E N T E R
375 BEALE STREET
SAN FRANCISCO, CA
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**REGIONAL ADMINISTRATIVE FACILITY CORPORATION
BOARD OF DIRECTORS MEETING**

November 7, 2016

Bay Area Metro Center

375 Beale Street, Claremont - CR 112

San Francisco, CA 94105

12:00 Noon

**ACTION
RECOMMENDED**

1. Confirm Quorum
2. Consent Calendar Approval
 - a. Minutes of June 13, 2016 Annual Meeting
 - b. FY2015-16 Financial Statements and Independent Auditor's Report Information
 - 1) Memo on Internal Control and Required Communications
 - 2) RAFC Audit Report, Years Ended June 30, 2016 and 2015
3. Project Manager's Report* (Robert Hoffman) Information
MetroCenter Facility Systems and Services
4. RAFC Budgets (Mamie Lai) Approval
 - a. FY2016-17 RAFC Proposed Amended Operating and Capital Budgets - memo*
The RAFC Board will be asked to approve the amended FY2016-17 Budget
 - b. FY2016-17 RAFC Proposed Amended Operating Budget (Through January 2017)
 - c. FY2016-17 RAFC Proposed Amended Capital Budget (Through January 2017)
5. Purchase Orders and Purchase Order Amendments: FY 2016-17 Approval
– memo * (Robert Hoffman)
The RAFC Board will be asked to authorize the President, or his designee to execute operating services, purchase orders, purchase order amendments listed herein, subject to the approval of the amended FY 2016-17 Budget.
 - a. Acoustic Wall Covering Replacement – Wall Covering Design (\$70,000)
 - b. Security Services – ABC Security (\$52,000)
 - c. Elevator Modernization - Thyssen Krupp (\$100,000)

Metropolitan
Transportation
Commission
Steve Heminger
President

Association of
Bay Area Governments
Ezra Rapport
Vice-President

San Francisco
Bay Area Rapid Transit
District
Grace Crunican
Secretary-Treasurer

San Francisco
Bay Area Rapid Transit
District
Sean Brooks
Assistant
Secretary-Treasurer

6. Updated Strategic Planning Efforts Affecting the Joseph P. Bort MetroCenter* (Teri Green) Approval
The RAFC Board will be presented with information on a prospective sale of MTC and ABAG's Interests.
7. Other Business/Public Comment/Adjournment Information
The next meeting of the Regional Administrative Facility Corporation will be at a location, date and time to be duly noted.

*Attachment sent to Board of Directors, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Board. Actions recommended by staff are subject to change by the Board.

Quorum: A quorum of this committee shall be a majority of its regular voting members (2).

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request to-speak card (available from staff) and passing it to the committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: RAFC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Título VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.